



Michigan Supreme Court

State Court Administrative Office

Family Services

Friend of the Court Bureau

Michigan Hall of Justice

P.O. Box 30048

Lansing, Michigan 48909

Phone (517) 373-5975

Daniel J. Wright
Director

MEMORANDUM

DATE: December 6, 2007

TO: Friends of the Court
Circuit Court Chief Judges

cc. Family Division Presiding Judges
Circuit Court Administrators
Family Division Administrators

FROM: Daniel J. Wright

RE: Grievance Record Reports Reminder (**Due January 15, 2008**)

The Friend of the Court Act requires that State Court Administrative Office's Friend of the Court Bureau annually send the Legislature a report that includes a detailed summary of the grievances received by each friend of the court office. MCL 552.519.

MCL 552.526(2) requires that each friend of the court (FOC) office send the Friend of the Court Bureau a record of all grievances received by that FOC office. This memo serves as a reminder that the grievance reports for the second half of 2007 must be completed and sent to the bureau by January 15, 2008. **This "second-half" report should list all grievances filed from January 1, 2007, to December 31, 2007.** Because the report includes grievances filed for the full year, please check the "January-December" box.

The data provided in these reports will be used by the bureau to prepare its report to the Legislature. FOC offices that do not report to the bureau will be listed as "failed to report."

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Grievance reports should be submitted electronically using the SCAO 28 Excel reporting form to Darla Brandon at BrandonD@courts.mi.gov.

Should you have any questions regarding this memo, please contact Timothy J. Cole at 517-373-9663 or ColeT@courts.mi.gov.